

**SRI BALAJI SOCIETY'S**

**BALAJI COLLEGE OF ARTS, COMMERCE AND SCIENCE**


**Minutes of IQAC meeting held on 26 December 2020**

The IQAC meeting of BCACS to be held on 26 December 2020, at 12.00 p.m. on Zoom under the chairmanship of the Principal.

The following are the members:

1. Prof. Paramdhaman
2. Dr. G.K Shirude
3. Dr. Dimple Saini
4. Dr. G. Y. Shitole
5. Prof. CA. Parag Shah
6. Dr. Jayasree Nambiar
7. Dr.Nilesh Patil
8. Prof. Bhakti Joshi
9. Ms. Ishika Saini

The minutes of the meeting are as follows:

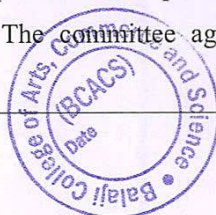
S. No.	Agenda Point	Detailed Description	Action to be taken by
1.	To read and confirm the minutes and action taken report in respect of resolutions passed in the previous IQAC meeting dated 11 <sup>th</sup> September 2020.	Dr. G. Y. Shitole, Principal, BCACS read the minutes and action taken report of the previous IQAC meeting. 	-

2.	To discuss result analysis of Third Year B.Com. and B.B.A. university examinations.	Prof. Joshi presented the result analysis of Third Year B.Com. and B.B.A. university examinations. The committee found it satisfactory. Dr. Shitole appreciated the results and asked work towards achieving good result in the next semester also.	-
3.	To review the status of the upcoming NAAC PEER Team visit and plan accordingly.	Dr. Nambiar updated the team that the NAAC peer team visit has now been scheduled on 5 <sup>th</sup> and 6 <sup>th</sup> March, 2021. The faculty members have been working on the interim report for 2019-20 and 2020-21. Dr. Shitole asked her to prepare tentative dates and schedule for two mock NAAC peer team visit and plan the pending activities accordingly.	Dr. Nambiar
4.	To discuss the implementation status of Koha software for Library.	Dr. Patil presented the status report of Koha implementation. Dr. Shitole has said that the implementation has to be completed at the earliest by the library staff.	Librarian
5.	To discuss the progress in the preparation of Annual SSR for the academic year 2019-20 and 2020-21.	Dr. Nambiar said that the faculty members have been working on the interim report or annual SSR for 2019-20 and 2020-21 and it'll be done soon. Dr. Shitole asked her to monitor the progress continuously.	Dr. Nambiar





6.	To review the completion of precautionary measures taken for reopening BCACS Campus from 1 <sup>st</sup> January 2021.	Dr. Patil presented report on the precautionary measures being taken for reopening BCACS Campus. Dr. Shitole has instructed that all the staff shall familiarise themselves with the government issued protocol and follow all the safety and precautionary guidelines. Dr. Shitole also proposed to conduct a COVID-19 test drive for the entire staff to ensure safety. Ms. Ishika Saini proposed that boards / posters can be put up across campus instructing everyone to wear masks, maintain social distancing and other precautions to be followed.	Dr. Patil and all faculty members
7.	To consider the quality enhancement activities undertaken by teachers for students during online sessions during lockdown period.	Prof. Joshi updated the committee regarding the e-content prepared by the faculty for students during the lockdown period. Dr. Shitole asked her to prepare a depository of the same.	Prof. Joshi
8.	To review the overall institutional quality enhancement before NAAC PEER Team visit.	Dr. Nambiar presented a report on all the initiatives of IQAC during the lockdown period. Dr. Shitole appreciated the initiatives and encouraged to come up with further initiatives. Dr. Shitole has asked her to now plan for an international conference for faculty and Student led conference for the student researchers.	Dr. Nambiar
9.	To propose inclusion of Office Superintendent in the IQAC committee.	Dr. Nambiar proposed to include the Office Superintendent into IQAC committee to promote more participative management. The committee agreed to the proposal.	Dr. Nambiar




10.	Any other item with the permission of the chair.	Dr. Shitole has proposed to have an academic MOU with Gramonnati Mandal's Arts, Commerce and Science College, Narayangaon, Pune. The committee approved of the same.	Dr. Nambiar
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The meeting ended with the IQAC coordinator, Dr. Jayasree Nambiar, thanking all the committee members for their contribution.

Place: Pune-33

Date: 27-12-2020



  
Dr. G. Y. Shitole  
Principal