

**SRI BALAJI SOCIETY's**  
**BALAJI COLLEGE OF ARTS COMMERCE AND SCIENCE**  
**TATHAWADE, PUNE – 33**

**NOTICE – IQAC Meeting**

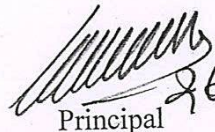
The meeting of the Internal Quality Assurance Cell of Balaji College of Arts, Commerce and Science is scheduled to be held on Thursday **28/3/2019** at **2.00 pm** in the IQAC Room of the College. You are requested to make it convenient to attend the meeting.

The following agenda-items shall be discussed in the Meeting of IQAC.

01. To confirm the minutes of Meeting of IQAC held on 7 January, 2019.
02. To review the documentation process of IQAC as per the new NAAC guidelines.
03. To review the updation of the BCACS website.
04. To review the Academic and Administrative Audit (AAA) preparations.
05. To finalize the plan of action for the academic year 2019-20.
06. To plan to start new certificate programmes in consultation with CDC.
07. To encourage the faculty members to undertake research projects.
08. To review the performance of placement cell for ensuring more and more employment opportunities to the students of BCACS.
09. To discuss and decide upon the organization of National Level Conferences/ Seminars in the second term of academic year 2019-20.
10. To initiate implementation of smart classrooms in the college.
11. To consider and approve the reports of the different committees for the academic year 2018-19.
12. To discuss the initiatives by the IQAC working committee during the academic year 2018-19.
13. Any other item with the permission of Chair.

Place: Pune

Date: 26-03-2019

  
Principal 26/3/19

**PRINCIPAL**  
Balaji College of Arts, Commerce & Science  
Tathwade, Pune – 411 033.